



DATA PRIVACY POLICY APPLICABLE OUTSIDE THE EU, SWITZERLAND, AND THE UK

VERSION 1.14; EFFECTIVE 30 DECEMBER 2024

(For additional information related to California residents see **IMPORTANT ADDITIONAL PRIVACY INFORMATION FOR CALIFORNIA RESIDENTS** below)

In this Data Privacy Policy (the "Privacy Policy"):

- OPEX Corporation, with offices located in New Jersey, United States of America ("OPEX Corporation"), describes how [opex.com](https://www.opex.com) and the other websites listed in Appendix A (each, "the Website" or "Website") operate and how OPEX Corporation collects, uses, and shares information, including personal data, gathered from visitors to the Website or in the course of business activities conducted by OPEX Corporation elsewhere, when visitors to the Website, job applicants, and other parties are located outside the European Union (the "EU"), Switzerland, and the United Kingdom (the "UK").
- The registered branch offices and subsidiaries of OPEX Corporation (an "OPEX Branch/Subsidiary") describe how each of them independently collects, uses, and shares information, including personal data, gathered in the course of conducting its business with parties located outside the EU, Switzerland, and the UK.

This Privacy Policy may be updated periodically to reflect changes in OPEX Corporation's or the OPEX Branches/Subsidiaries' information practices. The latest update will be indicated at the top of this Privacy Policy.

COLLECTING INFORMATION

OPEX Corporation and the OPEX Branches/Subsidiaries collect information that you provide to us as well as from third parties. Furthermore, OPEX Corporation collects information from you automatically when you use the Website.

Information You Provide To Us: OPEX Corporation and the OPEX Branches/Subsidiaries collect information that you provide to us when you solicit business from us, purchase products and services offered by us, perform supply or similar contracts with us, request information from us, contact us, register with us, complete a survey, and submit an email. Furthermore, OPEX Corporation collects information from you when you use the Website or services available through the Website. The information referenced above may include your personal data including, by way of example, your name, postal address, telephone number, fax number, e-mail address, subscriber/screen name, and password used to access our services.

If the collection and processing of personal data are required by law or to perform a contract, we will request it from you. Failure to provide such data may result in our inability to perform services you request or a contract to which you are a party.

Data Collected from Third Parties: OPEX Corporation and the OPEX Branches/Subsidiaries may obtain data from third parties and, where permitted by law, append this data to other data that we already maintain



about you, such as when we obtain data from D&B Hoovers regarding a prospective customer (e.g., telephone number, etc.) and combine that with other, existing data that the prospective customer has provided directly to us.

Automatically Collected Data: OPEX Corporation and its third-party service providers collect data about you automatically when you visit the Website, namely through 'cookies,' 'web beacons,' and other tracking technologies. When you access the Website, communications data (e.g., home service domain name and Internet protocol address) or utilization data (e.g., information on the beginning, end, and extent of each access, as well as information on the services that you accessed) may be generated. As permitted by applicable law, OPEX Corporation and its third-party service providers may combine this information with the personal data that OPEX Corporation collects about you. For additional information, see COOKIES AND OTHER TRACKING TECHNOLOGIES as well as ANALYTICAL TOOLS below.

USING YOUR INFORMATION

OPEX Corporation and the OPEX Branches/Subsidiaries (or a third party operating on our behalf) may use your information, including your personal data, for the following purposes, as permitted by law:

- To perform a contract with you or take steps to enter into a contract at your request.
- To provide the OPEX products and services to you; to communicate with you about your use of such OPEX products and services; to provide you with product updates, releases, and news; to respond to your inquiries; to fill your orders; and for other customer service-related purposes.
- To help us better understand your business needs; to support a potential or current customer relationship with you; and to better understand how we can improve our products and services, such as by soliciting your comments, or in the case of OPEX Corporation, to track your preferences when browsing the Website.
- To contact you about OPEX products and services and to conduct surveys to better understand your needs as a potential or current customer.
- For marketing and promotional purposes, including through email or equivalent electronic means. For example, we may use personal data such as an email address to send news and newsletters, special offers and promotions, and to otherwise contact customers about OPEX products, services, or information that we think may interest customers. We may also use personal data to assist them in advertising OPEX products and services on third-party websites.
- For research and development purposes, including to improve OPEX products and services.
- In the case of OPEX Corporation, to improve the Website by tracking your activities on the Website; to understand the demographics of visitors to the Website by tracking your activities on the Website; and for other research and analytical purposes.
- To comply with applicable legal obligations, including to respond to a subpoena or court order.
- To protect our rights and interests as well as the rights and interests of other customers, suppliers, job applicants, visitors to the Website, or other third parties, where we believe it is necessary to do so to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations



involving potential threats to the safety of any person, and/or violations of this Privacy Policy, or violations of OPEX Corporation's [WEBSITE TERMS OF USE](#) ("Terms of Use").

SHARING INFORMATION

OPEX Corporation and the OPEX Branches/Subsidiaries may share your information, including your personal data, for any of the reasons described in USING YOUR INFORMATION above as follows:

- **OPEX Group of Companies.** We may share the information that we collect from you within the OPEX group of companies, including to and among OPEX group companies located outside of your home country.
- **Service Providers.** We may share the information that we collect from you with third-party vendors, service providers, contractors, and agents who perform functions on our behalf. For example, we may use third parties to conduct surveys on our behalf, to perform information technology and other technical support functions, and for other purposes consistent with the purposes for which you have provided information to us.

We may also share your information in the following circumstances:

- **Business Transfers.** If OPEX Corporation or an OPEX Branch/Subsidiary is acquired by or merged with another company, or if all or substantially all of the assets of OPEX Corporation or an OPEX Branch/Subsidiary are transferred to another company, or as part of the preparation for such transaction, or as part of a bankruptcy proceeding, we may transfer in whole or in part the information we have collected from you to such other company.
- **In Response to Legal Process.** We may also share the information that we collect from you to comply with the law, a judicial proceeding, court order, or another legal process, such as in response to a court order or a subpoena.
- **To Protect Us and Others.** We may share the information we collect from you where we believe it is necessary to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the safety of any person, violations of the Terms of Use or this Privacy Policy, or as evidence in litigation in which we are involved.
- **Aggregate and De-Identified Information.** We may share aggregate or de-identified information with third parties for marketing, advertising, research, or similar purposes, including to assist us in determining relevant advertising platforms as well as to determine the success of our various campaigns.

Additional details on how we handle your information may be provided to you in a separate notice(s) or a contract.

COOKIES AND OTHER TRACKING TECHNOLOGIES

Cookies: When you view the Website, OPEX Corporation and its service providers may store some data on your device in the form of a 'cookie,' 'web beacon,' or the other tracking technologies described below (collectively, "cookies") to automatically recognize your device when you visit the Website. Cookies can help OPEX Corporation in many ways. For example, cookies can allow OPEX Corporation and its service



providers to tailor your Website visit to better match your interests, as indicated by your activities when browsing the Website or other sites. Furthermore, cookies, for example, can be used to store your password, thereby saving you from having to re-enter the password each time that you visit the Website. By using or continuing to use the Website, you are agreeing to OPEX Corporation and its service providers placing cookies on your device for the purposes set forth in the Privacy Policy. If you do not wish to accept cookies in connection with your use of the Website, you must stop using the Website.

Disabling Cookies: Most web browsers automatically accept cookies, but if you prefer, you can edit your browser options to block them in the future. The 'Help' portion of the toolbar on most browsers will tell you how to prevent your device from accepting new cookies, how to have the browser notify you when you receive a new cookie, or how to disable cookies altogether. Visitors to the Website who disable cookies may still be able to browse certain areas of the Website, but some features may not function properly.

Cross-Device Use: OPEX Corporation and service providers may use the information that we collect about you (whether directly from you from our Website, through your device(s), or from a third party) to help OPEX Corporation and its service providers identify other devices that you use (e.g., a mobile phone, tablet, other computer, etc.). OPEX Corporation and its service providers also may use the cross-device tracking and other information we learn about you to serve targeted advertising on your devices and to send you emails. To opt-out of cross-device advertising, you may follow the instructions set forth in the "Third-Party Targeted Advertising Cookies and Other Third-Party Tracking Technologies" section below. Please note: if you opt-out of these targeted advertising cookies or other tracking technologies, your opt-out will be specific to the web browser or mobile device from which you accessed the opt-out. If you use multiple devices or browsers, you will need to opt-out each browser or device that you use.

Third-Party Targeted Advertising Cookies and Other Third-Party Tracking Technologies: OPEX Corporation may use Google AdWords Remarketing and other third parties, including LinkedIn and Oracle Eloqua, to allow us to continue to show you OPEX advertisements when you visit other portions of the Internet. Google AdWords Remarketing, LinkedIn, and Oracle Eloqua use cookies or other tracking technologies that are stored on your device to serve such ads based on your prior visits to the Website. You may opt-out Google AdWords Remarketing by visiting <http://www.google.com/ads/preferences/>. You may opt-out of LinkedIn targeted advertising by visiting <https://www.linkedin.com/help/linkedin/answer/62931?lang=en>.

Opting out of Google AdWords Remarketing, LinkedIn, or Oracle Eloqua will opt you out of those companies' delivery of interest-based content or ads to you, but it does not mean that you will no longer receive any advertising on other websites. You may continue to receive advertisements, for example, based on the particular website that you are viewing (i.e., contextually based ads) or from other advertising networks. Also, if you later erase your cookies or other tracking technologies, use a different device or change Web browsers, your preference may no longer be active.

ANALYTICAL TOOLS

OPEX Corporation may use with the Website various analytical tools including, without limitation, those listed below. (To the extent such analytical tools make use of cookies, the information below should be read in conjunction with COOKIES AND OTHER TRACKING TECHNOLOGIES above.)

- **CallRail:** The Website may use services provided by CallRail, Inc., 100 Peachtree St. NW, Suite 2700, Atlanta, Georgia 30303 USA ("CallRail"). The CallRail services use cookies to allow OPEX Corporation to track calls, texts, forms, and chats for marketing purposes, such as to gauge the effectiveness of our advertising campaigns and to personalize content. For further details, see CallRail's Privacy Policy at <https://www.callrail.com/privacy>.
- **Eloqua:** The Website may use Eloqua analytical services provided by Oracle Corporation, 10 Van de Graaff Drive, Burlington, Massachusetts 01803 USA ("Oracle"). Eloqua uses cookies to collect information about how you use the Website (in an anonymous form other than as described below). OPEX Corporation uses that information to compile reports and to help us to improve the Website. The cookies collect information including the site from where visitors have come to the Website and the pages they visited.

These cookies also enable the delivery of Oracle Eloqua marketing. If you are a subscriber of marketing-related emails from OPEX Corporation, these cookies track your interactions with Oracle Eloqua marketing and generate information on your visits to the Website in a non-anonymous form. For further details, see Oracle's Privacy Policy at <https://www.oracle.com/legal/privacy/privacy-policy.html>.

- **Google Analytics:** To help OPEX Corporation design and optimize the Website, the Website may use Google Analytics, an analytical service provided by Google Inc., 1600 Amphitheatre Parkway, Mountain View, California 94043 USA ("Google"). In this context, pseudonymized user profiles are created and cookies are used. The information generated by the cookie about your use of the Website is transferred to Google. This information is used to evaluate your use of the Website, to compile reports on Website activities, and to provide further services associated with the use of the Website and the Internet, for the purpose of market research and the demand-oriented design of the Website. IP addresses are anonymized so that assignment is not possible (IP masking). Further information on data protection in connection with Google Analytics can be found in Google Analytics' Help section at <https://support.google.com/analytics/answer/6004245?hl=en>. You can prevent the collection of data generated by the cookie and related to your use of the Website (including your IP address) and the processing of this data by Google, for example, by downloading and installing a browser add-on at <https://tools.google.com/dlpage/gaoptout?hl=en>.
- **Google AdWords Conversion Tracking:** The Website may use Google's Adwords conversion tracking ("Google Adwords") to generate statistics related to the use of the Website and for the purpose of optimizing our Website. Google Adwords is provided by Google Inc., 1600 Amphitheatre Parkway, Mountain View, California 94043 USA ("Google"). Google Adwords places a cookie on your device if you have accessed the Website via a Google ad. If you then visit certain pages of the Website and the cookie has not yet expired, OPEX Corporation and Google can recognize that you have clicked on the ad and have been redirected to those pages. Each Adwords customer such as OPEX Corporation receives a different cookie. The information collected using the conversion cookie is used to generate conversion statistics for Adwords customers who have opted for conversion tracking. Adwords customers see the total number of users who clicked on their ad and were redirected to a page with a conversion tracking tag. However, they do not receive any information that personally identifies users. Google's Privacy Policy on conversion tracking can be found at <https://policies.google.com/privacy?hl=en>. If you do not wish to

participate in the tracking process, you can refuse to accept the cookie required for this by, for example, using a browser setting that generally deactivates the automatic acceptance of cookies.

- **Google reCAPTCHA:** The Website may use Google reCAPTCHA provided by Google Inc., 1600 Amphitheatre Parkway, Mountain View, California 94043 USA ("Google"). Google reCAPTCHA checks whether the entry of data (e.g., into a contact form on the Website) is done by a human or an automated program. To do this, reCAPTCHA analyzes the behavior of the Website visitor on the basis of different characteristics. This analysis starts automatically as soon as the Website visitor accesses the Website. For analysis, reCAPTCHA evaluates different information (e.g., IP address, the amount of time the Website visitor stays on the Website, etc.). The data collected during the analysis is transmitted to Google. reCAPTCHA analyses run completely in the background, and visitors to the Website are not informed that an analysis is taking place. Further information about Google reCAPTCHA and Google's Privacy Policy can be found at <https://policies.google.com/privacy?hl=en> and <https://www.google.com/recaptcha/intro/android.html>.
- **Hotjar:** The Website may use the Hotjar analytical services provided by Hotjar Ltd., 3 Lyons Range, 20 Bisazza Street, Sliema SLM 1640, Malta ("Hotjar") to help OPEX Corporation to better understand visitors' experiences of the Website (e.g., how much time a visitor spends on a page, which links the visitor chooses to click, what the visitor does and does not like, etc.). This, in turn, helps OPEX Corporation to design and optimize the Website.

The Hotjar analytical services use cookies and other technologies to collect data on visitors' behavior and their devices, in particular, the IP address of the device (captured and stored only in anonymized form), device screen size, device type (unique device identifiers), browser information, geographic location (country only), and preferred language used to display the Website. Hotjar stores this information in a pseudonymized user profile. Neither Hotjar nor OPEX Corporation will use this information to identify individual users. For further details, please see Hotjar's Privacy Policy at <https://www.hotjar.com/legal/policies/privacy>. You can opt-out of the creation of a Hotjar user profile, Hotjar's storing of data about your usage of the Website, and Hotjar's use of tracking cookies on other websites by visiting <https://www.hotjar.com/legal/compliance/opt-out>.

- **LinkedIn:** The Website may use LinkedIn conversion tracking technology and retargeting features provided by LinkedIn Corporation, 1000 W. Maude Avenue, Sunnyvale, California 94085 USA ("LinkedIn"). LinkedIn technology allows visitors to the Website to play personalized ads on LinkedIn. It also provides OPEX Corporation the ability to create anonymous reports on ad performance and website interaction information. To do this, the LinkedIn Insight tag is included on the Website, which connects the visitor to the LinkedIn server when the visitor visits the Website and is logged into LinkedIn at the same time. For further details, see LinkedIn's Privacy Policy at <https://www.linkedin.com/legal/privacy-policy>. If you are logged in to LinkedIn, you can deactivate data collection at any time by clicking on the following link: <https://www.linkedin.com/settings/enhanced-advertising>.
- **Sirv:** The Website may use image content delivery network (CDN) tools provided by Sirv Limited, 9 Cowley Road, Oxford, Oxfordshire, OX4 1HP, United Kingdom ("Sirv"). Sirv's CDN tools enable image processing, image resizing, image optimization, responsive images, a 360° product viewer, and image zoom.

Sirv does not currently process personal data. The IP addresses of visitors to the Website who request files from Sirv are logged temporarily as part of HTTP server logs, but Sirv holds no personally identifiable information to match those IP addresses, and the IP addresses are not shared with anyone, including Sirv account holder such as OPEX Corporation. The HTTP logs are used only to provide aggregated analytics within OPEX Corporation's Sirv account. Moreover, Sirv does not place cookies on visitors' browsers. For additional information, see <https://sirv.com/data>.

- **Vimeo:** The Website may embed videos from OPEX Corporation's official Vimeo channel(s). If a visitor to the Website presses 'play' on such a Vimeo video, Vimeo.com, Inc., 330 West 34th Street, 10th Floor New York, New York 10001 USA and/or its corporate affiliates ("Vimeo"), may set cookies to enable the video to play and maintain the security of Vimeo's services. These cookies do not directly identify anyone.

If a visitor to the Website has a Vimeo account and is logged into that account, Vimeo may set cookies for analytics and advertising purposes and collect data linked to the visitor's Vimeo account when the visitor visits a Website page containing a Vimeo video. For more information, see Vimeo's cookies policy at https://vimeo.com/cookie_policy.

- **YouTube:** The Website may embed videos from OPEX Corporation's official YouTube channel(s) using 'privacy-enhanced mode' provided by YouTube LLC, 901 Cherry Ave., San Bruno, California 94066 USA and/or its corporate affiliates ("YouTube"). 'Privacy-enhanced mode' may set cookies on the visitor's computer when the visitor arrives on a Website page that contains a YouTube video. These cookies do not directly identify individual users, and YouTube does not store information to personalize the visitor's experience unless the visitor is logged into a Google account. For further information, see YouTube's embedded videos page at <http://www.google.com/support/youtube/bin/answer.py?hl=en-GB&answer=171780>

If a visitor to the Website has a Google account and is logged into that account, YouTube may set cookies for analytics and advertising purposes and collect data linked to the visitor's Google account. For more information, see Google's Privacy Policy at <https://policies.google.com/privacy?gl=GB&hl=en-GB#intro>.

SOCIAL PLUG-INS

OPEX Corporation may use with the Website various social plug-ins including, without limitation, those listed below ("Plug-ins") to enable you to share Website content with others. (To the extent such Plug-ins make use of cookies, the information below should be read in conjunction with COOKIES AND OTHER TRACKING TECHNOLOGIES above.)

- **Facebook Plug-ins:** The Facebook Plug-ins are operated (by Facebook Inc., 1601 Willow Road, Menlo Park, California 94025 USA ("Facebook")). You can find information on data protection at Facebook by visiting <https://www.facebook.com/policy.php>.



- **LinkedIn Plug-ins:** The LinkedIn Plug-ins are operated by LinkedIn Corporation, 1000 W. Maude Avenue, Sunnyvale, California 94085 USA (“LinkedIn”). You can find information on data protection at LinkedIn by visiting <https://www.linkedin.com/legal/privacy-policy>.
- **X (Twitter) Plug-ins:** The X (Twitter) Plug-ins are operated by X Corp, 865 FM 1209, Building 2, Bastrop, Texas 78602 USA (“X” or “Twitter”). You can find information on data protection at X by visiting <https://www.twitter.com/privacy>.

Each of the providers of the Plug-ins above is referred to hereinafter as a “Plug-in Provider”.

To increase the protection of your data when visiting the Website, plug-ins are embedded using the so-called “Shariff Solution.” This means that when a page of the Website is accessed, a connection to the servers of the respective Plug-in Provider is not yet established.

Your web browser establishes a direct connection to the respective Plug-in Provider’s servers only when you activate the Plug-ins. When you activate a Plug-in, the Plug-in Provider receives information that your web browser has accessed the respective site of our Website, even when you do not maintain a user account with the provider or are not logged in. Usage data (including the IP address) are transmitted directly from your web browser to a server of the respective Plug-in Provider and may be stored there.

If you do not wish the Plug-in Providers to receive, save, or use data gathered through the Website, you should not use the respective Plug-ins. You can also block the Plug-ins from being loaded with browser add-ons (so-called ‘script blockers’).

Find out more about the purpose and scope of the data collection as well as about the processing and use of your data by Plug-in Providers and about your rights and possibilities to change settings to protect your data in the privacy statements of the respective providers linked above.

CHILDREN

The Website is not for use by children under the age of 16 years, and OPEX Corporation does not knowingly collect, store, share or use the personal data of children under 16 years. If you are under the age of 16 years, please do not provide any personal data, even if prompted by the Website to do so. If you are under the age of 16 years and you have provided personal data, please ask your parent(s) or guardian(s) to notify OPEX Corporation at info@opex.com, and OPEX Corporation will delete all such personal data.

USERS FROM OUTSIDE OF THE UNITED STATES OF AMERICA

The Website is controlled, operated and administered by OPEX Corporation from its offices within the United States of America. Your information, including personal data, may be processed in the United States of America, any other country in which OPEX Corporation or any OPEX Branch/Subsidiary has operations including without limitation Australia, France, Germany, the Republic of Ireland, Switzerland, and the UK, and any country in which our database administrators and IT support providers operate including without limitation India, and you acknowledge that your information may be subject to access



by law enforcement and other government entities, including courts and tribunals, in accordance with laws applicable in those jurisdictions.

ACCESS TO PERSONAL INFORMATION

You may update personal data that you have submitted to OPEX and is no longer accurate by emailing info@opex.com. Please note that copies of information that we have updated or deleted at your request in accordance with this Privacy Policy may remain viewable in cached and archived areas of our systems for a period of time.

SECURITY

To help protect your personal data against accidental or unlawful destruction, loss or alteration, and against unauthorized disclosure or access, OPEX uses reasonable administrative, technical, and organizational security measures. However, when communicating with us online, please note that no data transmission over the Internet, especially the use of email, can be guaranteed to be absolutely secure. We are not responsible for any lost, stolen, or compromised passwords or for any activity on your account via unauthorized password activity.

LINKS TO OTHER WEBSITES

Please be aware that the Website may contain links to other, third-party websites that operate independently from OPEX Corporation in whole or in part and to which this Privacy Policy does not apply. Such third-party websites may also reference or link to an OPEX Corporation website.

OPEX Corporation shall not be responsible for the privacy practices or the content of such third-party websites and disclaims any responsibility for such privacy practices and content. Without limiting the foregoing, any transactions that you enter into with any vendor, merchant, or another party that you access through such third-party websites are solely between you and that vendor, merchant, or another party.

This Privacy Policy shall not apply to any such third-party sites. For applicable provisions governing privacy on third-party sites, please refer to the privacy disclosures (if any) of the third-party site.

NOTICE TO JOB APPLICANTS

If you are located in the United States or Canada and apply for employment through the Website (where available), OPEX Corporation may use your information for the purposes of processing your employment application. OPEX Corporation may also use your information to comply with applicable legal obligations, including to respond to a subpoena or court order, and if OPEX believes that it is necessary to do so to protect its and the OPEX Branches/Subsidiaries' rights and interests and the rights and interests of third parties. OPEX Corporation also may share your information with the OPEX Branches/Subsidiaries and its/their recruiters for the purposes of evaluating your application, and, where permitted by law, if they believe you might be interested in a different position.

If you are a resident of California and apply for employment through our Website, please see the additional information in our [Human Resources Privacy Notice - California](#).



(If you are located in the European Union, Switzerland, or the United Kingdom and applying through the Website for a position located in any of those areas or countries, please refer to the separate [DATA PRIVACY NOTICE APPLICABLE TO THE EU, SWITZERLAND, AND THE UK](#) for the applicable job candidate privacy notice.)

Please contact us using the contact information listed below if you have any questions.

QUESTIONS AND COMMENTS

If you wish to update or remove your personal data, opt-out from receiving, or opt-in to receive, marketing communications from us, please do so by indicating your preference on the Website (where available) or by contacting us at the postal address or email address below. If you have any questions or comments about this Privacy Policy (e.g., to review and update your personal data), please contact us at:

OPEX
305 Commerce Drive
Moorestown, New Jersey 08057-4234 USA
Attn.: Marketing Department
Email Address: info@opex.com
Telephone number: +1 856.727.1100

To notify us specifically regarding legal issues related to this Privacy Policy, please contact:

OPEX
305 Commerce Drive
Moorestown, New Jersey 08057-4234 USA
Attn.: John Sullivan, International Counsel
Email Address: info@opex.com
Telephone number: +1 856.727.1100

IMPORTANT ADDITIONAL PRIVACY INFORMATION FOR CALIFORNIA RESIDENTS

The information below should be read in conjunction with the other sections of our policy above.

In this section, OPEX Corporation provides information for California residents, as required under California privacy laws, including the California Consumer Privacy Act (“CCPA”), which requires that we provide California residents certain specific information about how we handle their personal information, whether collected online or offline.

Under the CCPA, “personal information” is any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular California resident. It does not include publicly available data as defined by the CCPA.

Except as otherwise set forth below under “*Right to Opt-out of the Sale of Personal Information*” and the “*Right of Non-Discrimination*,” this section does not apply to California residents with whom we transact or communicate solely in the context of providing or receiving a product or service to or from a company that employs such residents or that engages such residents as contractors. This section also does not apply



to the personal information we collect about job applicants, independent contractors, or current or former full-time, part-time and temporary employees and staff, officers, directors, or owners of OPEX Corporation or its affiliated companies.

Categories of Personal Information that We Collect, Sell, and Disclose: The table below sets out generally the categories of personal information (as defined by the CCPA) about California residents that we collect, sell, and disclose to others for a business purpose. We collect these categories of personal information from the sources described above in COLLECTING INFORMATION, and for the purposes described above in USING YOUR INFORMATION. Our collection, use, and disclosure of personal information about a California resident will vary depending upon the circumstances and nature of our interactions or relationship with such resident.

CATEGORIES OF PERSONAL INFORMATION	Do we collect?	Do we disclose for a business purpose(s)?	Do we sell?
NAME, CONTACT INFORMATION AND IDENTIFIERS: Identifiers such as a real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol (IP) address, email address, account name, or other similar identifiers.	YES	YES	YES
CUSTOMER RECORDS: Paper and electronic customer records containing personal information, such as name, signature, address, telephone number, insurance policy number, employment, employment history, bank account number, credit card number, debit card number, or any other financial information.	YES	YES	YES
PURCHASE HISTORY AND TENDENCIES: Commercial information, including records of personal property, products or services purchased, obtained, or considered, or other purchasing or consuming histories or tendencies.	YES	YES	NO
BIOMETRIC INFORMATION: Behavior such as keystroke patterns or rhythms.	YES	YES	YES
USAGE DATA: Internet or other electronic network activity information, including, but not limited to, browsing history, search history, and information regarding a resident's interaction with an Internet website, application, or advertisement, including access logs and other activity information related to your use of any company websites, applications or other online services.	YES	YES	YES



GEOLOCATION DATA: Geographic location information about a particular individual or device.	YES	YES	YES
AUDIO/VISUAL: Audio, electronic, visual, or similar information.	YES	YES	NO
PROFESSIONAL OR EMPLOYMENT-RELATED INFORMATION: Job title and other employment history.	YES	YES	NO
PROFILES AND INFERENCES: Inferences drawn from any of the information identified above to create a profile reflecting a resident's preferences, characteristics, behavior, and attitudes.	YES	YES	YES

California Resident Rights: California law grants California residents certain rights and imposes restrictions on particular business practices as set forth below.

- *Right to Opt-out of the Sale of Personal Information.* California residents have the right to opt-out of our sale of their personal information. Opt-out rights can be exercised by contacting OPEX as set forth above in QUESTIONS AND COMMENTS. When you contact us, please indicate in the subject line that you are contacting us concerning the “California Consumer Privacy Act.”
- *Notice at Collection.* At or before the point of collection, notice must be provided to California residents of the categories of personal information collected and the purposes for which such information is used.
- *Verifiable Requests to Delete and Requests to Know.* Subject to certain exceptions, California residents have the right to make the following requests, at no charge:
 - Request to Delete: California residents have the right to request the deletion of their personal information that we have collected about them and to have such personal information deleted, except where an exemption applies.
 - Request to Know: California residents have the right to request and, subject to certain exemptions, receive a copy of the specific pieces of personal information that we have collected about them in the prior twelve months and to have this delivered, free of charge, either (a) by mail or (b) electronically in a portable and, to the extent technically feasible, readily useable format that allows the individual to transmit this information to another entity without hindrance. California residents also have the right to request that we provide them certain information about how we have handled their personal information in the prior twelve months, including the:
 - categories of personal information collected;
 - categories of sources of personal information;
 - business and/or commercial purposes for collecting and selling their personal information;



- categories of third parties/with whom we have disclosed or shared their personal information;
- categories of personal information that we have disclosed or shared with a third party for a business purpose;
- categories of personal information collected; and
- categories of third parties to whom the residents' personal information has been sold and the specific categories of personal information sold to each category of third party.

California residents may make Requests to Know no more than twice every twelve months.

- *Submitting Requests.* Requests to Opt-out of Sale of Personal Information, Requests to Know, and Requests to Delete may be submitted by contacting us as set forth above in QUESTIONS AND COMMENTS. When you contact us, please indicate in the subject line that you are contacting us with regard to the "California Consumer Privacy Act." We will respond to verifiable requests received from California consumers as required by law.
- *Right to Non-Discrimination.* The CCPA prohibits discrimination against California residents for exercising their rights under the CCPA. Discrimination may exist where a business denies or provides a different level or quality of goods or services, or charges (or suggests that it will charge) different prices, rates, or penalties on residents who exercise their CCPA rights, unless doing so is reasonably related to the value provided to the business by the residents' data.
- *Financial Incentives.* A business may offer financial incentives for the collection, sale, or deletion of California residents' personal information, provided the incentive is not unjust, unreasonable, coercive, or usurious, and is made available in compliance with applicable transparency, informed consent, and opt-out requirements. California residents have the right to be notified of any financial incentives offers and their material terms, the right to opt-out of such incentives at any time, and may not be included in such incentives without their prior informed opt-in consent. We do not offer any incentives at this time.

For more information about our privacy practices, you may contact us as set forth in the QUESTIONS AND COMMENTS section above.

**APPENDIX A
COVERED WEBSITES/URLs**

opex.com
digitizeyourdocuments.com
digitizeyourdocuments.com.au
digitizeyourdocuments.co.uk
digitizeyourdocuments.de
digitizeyourdocuments.fr
warehouseautomation.com
warehouseautomation.com.br
warehouseautomation.de
warehouseautomation.fr
warehouseautomation.jp
warehouseautomation.kr
warehouseautomation.mx